



Town of Iroquois Falls Employment Opportunity

Marketing Outreach Coordinator Internship

The Town of Iroquois Falls is seeking a Marketing Outreach Coordinator for a 52-week internship position.

Reporting to the Clerk-Administrator, the successful candidate will support, develop, implement, and maintain municipal outreach initiatives by:

- Contributing to the development of business information and opportunity packages;
- Researching, compiling and interpreting data on economic initiatives; and
- Assisting with the implementation of the Town's Economic Development Strategic Plan.

Required qualifications:

- University or college graduate who has graduated within the last three years from an accredited college or university. The candidate must be a graduate of a post-secondary degree or diploma program in business, marketing and/or related discipline. The position will be a first full-time employment in the candidate's field of study.

A detailed job description listing all of the position's requirements may be obtained on the municipal website: www.iroquoisfalls.com.

Please forward your confidential résumé, detailing current qualifications along with a covering letter stating the position you are applying for **by 4:00 p.m. on Tuesday, June 27th, 2017**, via email: hr@iroquoisfalls.com or mail to:

Town of Iroquois Falls
Attn: Clerk-Administrator
PO Box 230; 253 Main Street
Iroquois Falls, ON P0K 1G0

We thank all applicants for their interest and advise that only those considered for an interview will be contacted.

In accordance with the Municipal Freedom of Information and Protection of Privacy Act, personal information will be collected for the principal purpose of determining an applicant's eligibility for potential employment.

The Town of Iroquois Falls is an equal opportunity employer. Accommodation for an applicant with a disability will be provided upon request.

THIS OPPORTUNITY IS
PROUDLY SUPPORTED BY:

